



Dress Code and Standards of Appearance

Issue Date: 05.04.2019

Purpose

This policy details the standards of appearance required by all employees.

Dress code

The organisation provides a high standard of teaching to all learners and believes that it is important that every area of its activity should reflect this commitment to high standard, to which end the appearance of its employees is no exception.

The dress code will take into account concerns by any person whose religious or ethnic customs require a particular type of dress.

Personal hygiene

The organisation expects its employees to pay particular attention to matters relating to personal hygiene. Every effort should be made towards cleanliness and tidiness.

Discipline

ELATT reserves the right to take any action it considers necessary against anyone who does not comply with the contents of this document.