

Student Support Bursaries 16-19

Issue Date: 01.09.19

About Student Support Bursaries 16-19

ELATT offers financial support through a government-funded bursary scheme that is available to help students overcome specific barriers to participation so that they can remain in education. Bursary payments to be used for study-related costs, such as travel, course-related books, materials, trip and visits.

Bursaries do not need to be repaid as long as you remain enrolled at ELATT and maintain an average attendance rate of at least 85%.

For full details of the 16 – 19 Bursary Fund please visit: <https://www.gov.uk/1619-bursary-fund>

Types of Support

- ▶ Bursaries for vulnerable groups of up to £1,200
- ▶ Discretionary bursaries to meet individual needs such as help with transport, meals, books and equipment
- ▶ Free School Meals

Do you qualify for help?

- ▶ Must be aged 16 or over but under 19 as 31 August 2018
- ▶ Be aged 19 or over if continuing a study programme you began aged 16-18 or have an Education, Health and Care Plan (EHCP). Students aged 19 or over are not eligible for bursaries for vulnerable groups.
- ▶ UK / EU / EEA resident in the last 3yrs
- ▶ Enrolling on an EFA-funded course at ELATT starting in September 2019

If one of the following criteria applies to you personally, you may be eligible for a:

Bursary for Vulnerable Groups

- ▶ You are currently in the care of a local authority, includes unaccompanied asylum seekers.
- ▶ You have been placed in foster care by the local authority.
- ▶ You have recently left the care of a local authority. Thus, you are aged 16, 17 or 18 and received care for 13 weeks consistently between the ages of 14-16.
- ▶ You (not another family member) are in receipt of Income Support or Universal Credit.
- ▶ You are a disabled young person and you are in receipt of both Employment Support Allowance (ESA)/Universal Credit and Disability Living Allowance (DLA)/ Personal Independence Payment.

The actual amount of your bursary per month can be affected by the number of months you study per year, and the number of hours you study per week.

For details of how much you will receive each month, please contact hello@elatt.org.uk or call us freephone on **08000420184**.

Discretionary Bursary

- ▶ You are in receipt of Disability Living Allowance/Personal Independence Payments
- ▶ You are Homeless and receive Local Authority Subsistence Support
- ▶ You are in receipt of Job Seekers Allowance/Universal Credit
- ▶ You received Free School Meals in Year 11

If you are not in receipt of benefits, you may still be eligible for a Discretionary Bursary provided your parent, guardian or carer, is in receipt of one of the following means tested benefits:

- ▶ Income Support, Job Seekers Allowance or Employment Support Allowance
- ▶ Pensions Credit (Guaranteed Element)
- ▶ Household Income of no more than £18,406 (London Living Wage)

Please note that Discretionary Bursaries are paid on a first-come first-served basis.

Free School Meals (FSM)

You may be eligible for FSM, if you or your parent/carer are in receipt of one of the following:

- ▶ Child Tax Credits (gross income <£18,406)
- ▶ Income Support, Job Seekers Allowance or Employment Support Allowance
- ▶ Support under part VI of the Immigration and Asylum Act 1999
- ▶ Pensions Credit (Guaranteed Element)

YOU MUST ATTACH THE RELEVANT EVIDENCE WITH YOUR APPLICATION FORM; THIS SHOULD BE DATED WITHIN 6 MONTHS FROM THE START OF YOUR COURSE.

How and when should you apply?

Please apply as soon as you have enrolled on a course. Applications are assessed on a first come, first serve basis.

Attendance is monitored and checked prior to payments being made; students with an attendance lower than 85% may have their payments withdrawn.

How and when are the bursaries paid?

Bursary payments are normally paid direct into your bank account. If you need help opening a bank account, please see Student Support for further information.

Vulnerable Bursaries are usually paid every 4 weeks for each month you are in study – for example, if your course of study is 6 months, you will receive 1/6 of your total Bursary each month.

Discretionary Bursaries are usually paid every 4 weeks for each month you are in study – for example, if your course of study is 6 months, you will receive 1/6 of your total Bursary each month.

Your payments are subject to a minimum attendance rate of 85%.

PLEASE NOTE THAT IF YOU NEED SUPPORT WITH CHILDCARE AND YOU ARE AGED 16-18, YOU SHOULD APPLY THROUGH THE GOVERNMENT'S CARE TO LEARN SCHEME. CARE TO LEARN CAN PAY UP TO £175 A WEEK FOR EACH CHILD. CHILDCARE PAYMENTS ARE MADE DIRECTLY TO THE CHILDCARE PROVIDER.



ELATT 16-19 Bursary Application Form

Please complete this form to the best of your ability. Forward your application to Finance in an envelope with your **name** and marked **confidential**.

**ALL APPLICATIONS WILL BE TREATED IN THE STRICTEST CONFIDENCE
YOU WILL NEED TO PROVIDE EVIDENCE OF YOUR INCOME, NO MORE THAN SIX
MONTHS OLD.**

**IF YOU LIVE WITH A SPOUSE / PARTNER YOU MUST INCLUDE EVIDENCE OF INCOME
FOR BOTH YOU AND YOUR PARTNER.**

Name:

Address:

Phone Number:

Status: UK citizen | permanent resident | other (please state)

Course of study:

Course dates:

Course tutor:

Date of Birth:

Do you have a disability or health problem that may affect your attendance?

Yes / No

If yes, please state:



Benefit status

Are YOU in receipt of one of the following benefits (please select)?

Jobseeker's Allowance (JSA) | Income Support | Employment Support Allowance | Disability Living Allowance | Local Authority Subsistence Support | In care of a care leaver | none | other (please state)

Is one of your parents, guardian or carer in receipt of one of the following benefits (please select)?

Jobseeker's Allowance (JSA) | Income Support | Employment Support Allowance | Universal Credit | Child Tax Credits (Gross income <£18,406) | Support under part VI of the Immigration and Asylum Act 1999 | Tax Credits (WTC) current year | none | other (please state)

Bank Details

You must have a Bank Account to receive your Bursary. Post Office Accounts cannot be used.

Do you have a Bank Account?

No - Please see one of our Student Advisors who will advise on how to open one.

Yes - Please enter your bank details below.

Account Holder's Name:

Account Number:

Branch Sort Code:

Declaration

Ongoing support through the Hardship Fund is contingent on you meeting the requirements of the ELATT Code of Conduct and course attendance policy. If you do not continue to meet these requirements some or all of your financial support may be stopped, and some may need to be repaid. These policies are explained in detail in the ELATT Student Handbook. You confirm that the details you have provided are correct to the best of your knowledge and that you will inform ELATT if your circumstances change.

I understand that all applications are processed subject to availability of funds and student eligibility.

Signature: _____

Date: _____



Official Use Only

Eligibility (please tick):

- ▶ Bursary for Vulnerable Groups
- ▶ Discretionary Bursary
- ▶ Free School Meals

Value awarded: £_____

Staff signature

Date