Standard Request Form for Access to Information

I, [   ] , wish to have access to either:

1. All the information that ELATT currently has about me, either as part of an automated system, or part of a relevant filing system

Or

2. Information that ELATT has about me in the following categories (please tick):

- Academic marks or course work details
- Academic or employment references
- Disciplinary records
- Health and Medical matters
- Political, religious or trade union information
- Any statements of opinion about my abilities or performance
- Personal details including name, address, date of birth etc
- Other information, please list below:

Print Name: [   ]

Signed: [   ]

elatt
The Learning Community