###### **Standard Request Form for Access to Information**

I, , wish to have access to either:

1. **All the information that ELATT currently has about me, either as part of an automated system, or part of a relevant filing system**

Or

1. **Information that ELATT has about me in the following categories (please tick):**

* Academic marks or course work details
* Academic or employment references
* Disciplinary records
* Health and Medical matters
* Political, religious or trade union information
* Any statements of opinion about my abilities or performance
* Personal details including name, address, date of birth etc
* Other information, please list below:

Print Name:

Signed: