

# Entry Level 3 to Level 1 | Essential Digital Skills

 [www.elatt.org.uk/courses/essential-digital-skills](http://www.elatt.org.uk/courses/essential-digital-skills)



**16 Weeks**  
Duration



**2 Days**  
Days per week



**9.30am - 3.00pm**  
Daytime study



**In Person + Online**  
Environment

## Course Content

**EDSQ is mapped to the government's five key digital skills areas:**

- ▶ Using devices and handling information - including smartphones and laptops
- ▶ Creating and editing - develop skills with the MS Office Suite (Word, PowerPoint and Excel)
- ▶ Communicating - using email and social media platforms
- ▶ Transacting - online shopping, banking and other financial tools
- ▶ Being safe and responsible online - online safety and digital wellbeing

## Requirements and Qualifications

### Entry Requirements

- ▶ Complete an Initial Assessment with ELATT

### Qualifications

- ▶ EDSQ at Level 1 awarded by Ascentis
- ▶ Internal accreditation (RARPA) at Level 2

The exam will be conducted in person at one of ELATT's neighbourhood centres.

### Progression

- ▶ Level 1 or Level 2 Functional Skills
- ▶ Level 1 or Level 2 Teaching Assistant Course
- ▶ Level 2 IT courses